



**INSTRUCTIONS FOR PROPOSING CANDIDATES FOR ADMISSION  
TO THE EQUESTRIAN ORDER OF THE HOLY SEPULCHRE OF JERUSALEM  
EASTERN LIEUTENANCY**

Candidates for Investiture must be nominated by an existing member in good standing. They must be people who the sponsor believes will embrace the mission of the Order and be willing to enthusiastically serve in the fulfillment of its mission. We encourage the nomination of worthy candidates who can bring energy, passion and vitality to the Order. Whenever appropriate, we encourage bringing married couples into the Order together. Sponsors are required to have an ongoing responsibility for mentoring and nurturing candidates they sponsor. Candidates for membership into the Order must satisfy all the following criteria:

- Be 25 years of age or older.
- Be personally known to the sponsor.
- Be active, practicing Catholics in good standing.
- Be of sufficient resources to assume the financial obligations of membership in the Order, including the annual oblation.
- Have a distinguished record of service to the Catholic Church, diocese and parish.
- Accept and hold all that is proposed definitively by the Catholic Church regarding faith and morals.
- Must be known by their acts, affiliations and charity to give witness to their beliefs.

If a sponsor is nominating a married couple together, please submit a separate application for each person and detail the reason you are individually nominating them.

*If a husband and wife are being nominated, please submit a separate form for each and detail the reason the individual is being nominated.*

*Priests and deacons can only be nominated by their Ordinary.*

**Important Dates:**

**28 February 2026** – Final deadline for all candidate applications

**June 2026** – Section Day of Formation

**14 September 2026** – Exaltation of the Holy Cross & Day of Prayer

**16 October 2026** – Investiture Weekend – Vigil & Promotion Service, NYC

**17 October 2026** – Investiture Weekend – Investiture Ceremony & Mass, NYC

**\*Candidates for membership must participate in the Day of Formation & Exaltation of the Cross. Sponsors are also encouraged to attend with the candidate.**

*Please contact the office directly if you have any questions 212-371-1050 or email [info@orderhs.org](mailto:info@orderhs.org).*

## STEPS FOR MEMBERSHIP

**STEP 1** Sponsor explains membership in the Order to the candidate as a distinct call to a life-long commitment of support for the Holy Land.

**STEP 2** Candidate completes the following forms and obtains the following documentation:

- Application for Membership Form
- Certificate of Baptism from the parish they were baptized
- Certificate of Confirmation from the parish they were confirmed
- a certificate of religious marriage recognized by the Catholic Church, if they have been married
- current Curriculum Vitae or professional resume
- a Pastor Endorsement letter from their current parish

### **STEP 3**

1. Sponsor reviews candidate's Application for Membership Form for completeness.
2. Sponsor completes Sponsor Endorsement Form and signs Affirmation Form.
3. Sponsor obtains required copies of documents from candidate:
  - Application for Membership Form
  - Certificate of Baptism from the parish they were baptized
  - Certificate of Confirmation from the parish they were confirmed
  - a certificate of religious marriage recognized by the Catholic Church, if they have been married
  - current Curriculum Vitae or professional resume
  - a Pastor Endorsement letter from their current parish
4. Sponsor signs both Application for Membership and Sponsor Endorsement.
5. Sponsor mails the completed Application for Membership, copies of all Sacramental Certificates and Sponsor Endorsement to:

Equestrian Order of the Holy Sepulchre of Jerusalem  
Eastern Lieutenancy  
Nominations Committee  
420 Lexington Avenue, Suite 2260  
New York, NY 10170

**You may also email completed applications to: [info@orderhs.org](mailto:info@orderhs.org)**

### **STEP 4**

Once the above forms and documents are received, the Lieutenancy will request:

- Endorsement from the *Candidate's Bishop*
- Approvals from the following officials:
  - *Lieutenant*
  - *Lieutenancy Prior*
  - *Grand Magisterium in Rome*

***All required forms and documents MUST be received by our office no later than 28 February 2026, to be processed in time for the 2026 Investiture weekend.***

***Please contact the office directly if you have any questions 212-371-1050 or email [info@orderhs.org](mailto:info@orderhs.org).***